

Announcements

PAM

Preserve Avalon's Magic

C-296

Business For Sale

FOR SALE:

Successful, Thriving, Homebased, Small Business on Catalina Island! Mostly seasonal with growth potential. Kids on the Move Baby Equipment Rental & Delivery Includes \$4000.00 inventory \$\$\$5000.00 (Negotiable) Interested ?

Please send an email to: Catalinakidsonthemove@gmail.com OR call Jayne (310)-510-2742. Serious inquiries only please and thank you.

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Notices

FICTITIOUS BUSINESS NAME STATEMENT
2018055414
 THE FOLLOWING PERSON(S)
 IS (ARE) DOING BUSINESS AS:
 (1.)**ROOTS2**
 6473 E Pacific Coast Hwy Long Beach, CA 90803
 Name of registrant:
 Paul Anthony La Fond 4358 E 4th Street. Long Beach, CA 90814
 This business is conducted by a
 an Individual
 Registrant has begun to transact
 business under the fictitious name(s)
 listed above on 03/2018
 This statement was filed with the
 County Clerk of Los Angeles Count
 on March 6, 2018
62559
3/23,3/30/18,4/6,4/13/2018

file your
fictitious
business
name
statements
here

Publishing only
\$45
 \$7 per name extra

Catalina Islander
 310-510-0500
 classifieds@local
 newspapers.org

Classifieds

\$15 minimum (4 lines) \$2 each additional line; box \$2. Average 25 characters and spaces per line. (Count each charachter and space, divide by 25 to get number of lines. Each fraction of a line counts as a full line.) **Classified Display Rate \$15 per colmn inch.** Deadline noon Tuesday. Call **310-510-0500** or email **office@thecatalinaislander.com** to place your ad.

Homes For Rent

For Lease 3 bdr 2 bath upstairs totally remodeled. Washer dryer hookups/one family only No pets /No smokers/credit score of 675+ (min 1yr lease) \$2800 and \$2875 security deposit Call 310-613-5016

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Help Wanted



Housekeeping Position Available

Must be dependable with good references. Paid vacation,bonuses, and retirement contributions. Please apply in person. 409 Crescent Ave. D-666

HOTEL MAC RAE Inc.

Help Wanted

Hotel St Lauren is hiring Front desk personnel .

Seeking friendly, hardworking, dependable people to join our team. Please stop by and pick up an application or send a resume to **frontdeskres7@gmail.com.**

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P/T Experienced Servers

Submit resumes/references to Omar at Luau Larry's. 509 Crescent Street, (310) 510-1919 C-161

Help Wanted

AFISHINADOS SALES ASSOCIATE POSITION

Looking for happy & energetic person full/part time, flexible hrs in busy gallery Computer skills, love of the Island & appreciation of the Arts are desired. Apply in the gallery 205 Crescent #102 or send to info@afishinadosgallery.com

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Help Wanted


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HELP WANTED: CATALINA ISLAND MUSEUM DEVELOPMENT COORDINATOR

Reports to: Director for Development and Executive Museum Director



Summary: The Development Coordinator, in cooperation with the Development Director, manages and maintains fundraising to assist in the overall fundraising goals of the Museum by the use of special events, special fundraising programs, and specific fundraising ventures designed by the coordinator to facilitate the overall fundraising goals of the Museum. assists the Executive Director for Development in implementing the annual development plan to raise at least \$1 million per year in operating support and raising additional funds for endowment and special projects.

DUTIES AND RESPONSIBILITIES
Solicitation
 • Designs and directs Directs the annual Membership Drive. Develops membership promotion materials. Coordinates and oversees membership mailings. Makes personal visits and phone calls to selected individuals capable of giving \$500 - \$4,999. Develop new programs to cultivate new members.
 • Prepare call reports and follow-up correspondence for all major donor contacts. This includes inputting reports of donor information learned at the meeting into the computer; sending follow-up letters to restate what was requested at donor meetings; sending pledge acknowledgment letters.
 • Research, identify and apply for foundation grants in coordination with the Executive Director for Development. Track proposals and reports for all foundation grants.
 • Seek and determine sponsorships for Museum programs. Coordinate coporate fundraising. Initiate contact with and pepare corporate funding proposals. Make follow-up phone calls.
 • Assist the Executive Director for Development in implementing individual communication, cultivation and solicitation plans for major gift donors/prospects.


Program Development
 • In collaboration with the Marketing Department, write and create marketing materials for Membership Drive, corporate sponsorships and exhibits.
 • Identify fundraising event opportunities tied to exhibits and emerging opportunities. Develop and direct, in cooperation with the Development Director, Coordinate fundraising events, and supervise with assistance from other Museum staff and volunteers.
 • Identify and match donors with building naming opportunities

Program Management
 • Manage membership database and oversee supervise other Museum staff in all data entry and gift processing.
 • Track major donor giving and prepare progress reports that include # of contacts and results; # of major donors by category (\$1,000 - \$2,499; \$2,500 - \$4,999, \$5,000+), # of major donors by constituent group (Board members, Museum members, Corporations, Foundations, Friends, etc.); major donors by giving interest (unrestricted annual giving, endowment, exhibits, capital projects).
 • Contribute Development articles for newsletter and other Museum publications. as requested by the Executive Director for Development.

Qualifications
 • Previous Development experience with a track record of success preferred.
 • Previous sales, special events and grantwriting experience desired.
 • High-energy, social, well-articulated, confident and team-oriented professional able to easily communicate the mission, vision and goals of the museum to individuals, businesses and philanthropic organizations.
 • Ability to build, maintain and grow relationships in order to keep the Museum and its achievements in the forefront of donors' minds.
 • Experience making effective presentations before groups.
 • Excellent writing skills.
 • A record of meeting deadlines.
 • High energy; self-motivated; a sense of urgency.
 • Available to work some evenings and weekends.
 • Bachelor's degree.
 • Proficiency with Microsoft Windows and Office environment (Word, Excel, Outlook) and donor database software.
 • Safe driving record; current vehicle insurance; ability to use personal vehicle for Catalina Island Museum business.
 • Must be able to pass criminal background check and drug test.

Work Conditions
 Work is performed typically in an office environment and involves daily use of a computer. Frequent use of phones to communicate with current and potential donors. Periodic travel to Southern California and beyond to meet with donors or attend Development events on behalf of Catalina Island Museum. Must be able to lift up to 30 pounds. Annual performance review will be provided from the Executive Director for Development.

Apply
 Send resume and cover letter to Kevin Liebson at operations@catalinamuseum.org.



SEND US YOUR PHOTOS/ARTWORK

to be on the cover of the Catalina Islander!

Have you visited the Island recently and taken some great photos? Are you an artist and have created something Catalina related? If so we would love to feature your photo/artwork on the Catalina Islander by making it the cover photo of the week!

Please send us your high resolution (300dpi) vertical images to **advertising@catalinaislander.com**. Please include your name and a brief description of the photo/artwork.